

Please complete this form then email it to your ANZ Relationship Manager, or the ANZ representative that has helped you with this Application.

Will you require: ☐ Domestic Payments ☐ Domestic Reporting
☐ International Payments ☐ Foreign Currency Reporting
☐ Same Day Cleared Payments (SCP) ☐ Credit Card Reporting

1. CUSTOMER DETAILS Please complete in BLOCK CAPITALS

This entity will be the ANZ Direct Online Site Owner:

Customer name (name of your organisation)

ANZ customer number

What is your physical address?

Site address
Street
Suburb
City
Post Code

Who can we contact with questions about this form?

(Main ANZ Direct Online contact at your organisation)

Surname
First name
Email
Phone

Please note: Your ANZ Direct Online Welcome Pack will be emailed to this person.

Initial ANZ Direct Online User (System Administrator)

The section below is required for your first log on. The role of the System Administrator is to set up and manage other Users, e.g. assign permissions.

You may prefer this to be a senior staff member as this user will have full access to the system.

This User will not have access to approve payments unless specified as an Authoriser in Section 6.

Surname
First name
Mobile number

User ID (e.g. staff number or surname. If field is blank ANZ will allocate a User ID)
Email

2. ANZ DOMESTIC BANK ACCOUNTS

Please list below the ANZ domestic accounts you wish to access via ANZ Direct Online.

If you're using the optional Same Day Cleared Payment (SCP) functionality please indicate (by ticking) which accounts can be debited for SCPs.

If you have more than 10 bank accounts, please attach a separate sheet detailing those accounts.

Account name	Account number				View & transact	View only	SCP (Charges apply – see Section 7)
	Bank	Branch	Number	Suffix			
1					☐ or ☐	☐	☐
2					☐ or ☐	☐	☐
3					☐ or ☐	☐	☐
4					☐ or ☐	☐	☐
5					☐ or ☐	☐	☐
6					☐ or ☐	☐	☐
7					☐ or ☐	☐	☐
8					☐ or ☐	☐	☐
9					☐ or ☐	☐	☐
10					☐ or ☐	☐	☐

Please note: View only will not allow users to transact on the account.

If you are a Direct Debit Initiator please enter your Direct Debit Authorisation Code(s)

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3. ANZ BANK LOAN OR TERM DEPOSIT ACCOUNTS

Please list any of your ANZ Loans or Term Deposits you wish to view via ANZ Direct Online (For Loans, you do not need to enter a branch number below. For Term Deposits, you do not need to enter a bank number prefix or a branch number prefix below). If you have more than seven accounts please attach a separate sheet detailing those accounts to the back of this Application.

ANZ Bank Loan or Term Deposit Account name	Account number			
	Bank	Branch	Number	Suffix
1				
2				
3				
4				
5				
6				
7				

Please list below any Term Loan Facilities you authorise the ANZ Direct Online Site Owner to view in ANZ Direct Online:

ANZ Term Loan Account name	Account number			
	Bank	Branch	Number	Suffix
1				
2				
3				
4				
5				
6				
7				

4. ANZ BANK BUSINESS CREDIT CARD REPORTING

If you'd like Users to view your ANZ Business Credit Cards through ANZ Direct Online please tick this box: ☐

Please note: All business credit cards linked to your customer number will be visible on ANZ Direct Online.

5. ANZ FOREIGN CURRENCY ACCOUNTS

You can choose to make payments and view balances and transactions on your ANZ Foreign Currency Accounts by listing the account details below.

Account name	Account number and details		Currency	View & transact	View only
	Number				
1				☐ or ☐	☐
2				☐ or ☐	☐
3				☐ or ☐	☐
4				☐ or ☐	☐
5				☐ or ☐	☐

Please note: View only will not allow users to transact on the account.

You can also add your ANZ FX Customer Number to your ANZ Direct Online site, and view your ANZ Foreign Currency Accounts in ANZ Direct Online.

By checking the Reporting/Utilisation boxes below, you can view ANZ Forward Exchange Contract Reporting and/or utilise pre-booked ANZ Forward Exchange Contracts when you're converting funds for International Payments.

Please list your ANZ FX Customer Number below (your Relationship Manager or FX Dealer can confirm this for you).

FX customer number	Forward Exchange Contract	
	Reporting	Utilisation
	☐	☐

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6. ANZ DIRECT ONLINE AUTHORISERS (MUST BE ON ACCOUNT MANDATE)

Please list all individuals that will be authorising ANZ Direct Online transactions. Please specify whether an individual can authorise transactions on their own (**Several**), or must authorise transactions with another individual (**Joint**). All individuals listed below with authority to transact must be authorised signatories with the authority to transact on the relevant account mandate, including whether it is joint or several.

If an Authoriser is to have access to all accounts listed in Section 2 to 5 of this Application, please tick **All Accounts** in the Accounts field.

Please remember to check your Authorisers are correct from time to time, that they are also on your ANZ mandate if they can transact, and to update them where necessary. You can ask us to update your ANZ mandate by contacting any ANZ branch or your ANZ representative. You can change your Authorisers by completing the relevant form within ANZ Direct Online via a secure mail request, or by contacting your ANZ Relationship Manager. To view a list of your Authorisers, see 'View Signatories and Authorisation Devices' in the Administration tab of ANZ Direct Online.

If you have Authorisers who will need to approve credit card maintenance requests (but not have access to approve any payments) please insert 'credit cards only' in the Accounts field.

Each Authoriser will be assigned the ANZ Direct Auth app (which is available on Google Play or the App Store¹) to authorise transactions.

Authorisers who already have an ANZ Authorisation Device and authorise transactions for another organisation using ANZ Direct Online can choose to use the same device by completing the last field in the table below.

Please Note: Authorisers are added as Users on ANZ Direct Online and allocated the "Default – Authoriser" role. Your System Administrator will need to create a new temporary password, assign additional access (if required) and provide the User ID and Password to the Authorisers.

If you have more than 6 Authorisers, please attach a separate page with the details for those individuals.

Authoriser 1

User ID (e.g. staff number or surname. If field is blank ANZ will allocate a User ID)	
Surname	
First name	
Email	
Mobile number	
☐ All accounts	☐ or specified accounts (list below)
Authority	
☐ Several	
☐ Joint	
If they are already an Authoriser on another ANZ Direct Online site what is the Client Code?	

Authoriser 2

User ID (e.g. staff number or surname. If field is blank ANZ will allocate a User ID)	
Surname	
First name	
Email	
Mobile number	
☐ All accounts	☐ or specified accounts (list below)
Authority	
☐ Several	
☐ Joint	
If they are already an Authoriser on another ANZ Direct Online site what is the Client Code?	

Authoriser 3

User ID (e.g. staff number or surname. If field is blank ANZ will allocate a User ID)	
Surname	
First name	
Email	
Mobile number	
☐ All accounts	☐ or specified accounts (list below)
Authority	
☐ Several	
☐ Joint	
If they are already an Authoriser on another ANZ Direct Online site what is the Client Code?	

Authoriser 4

User ID (e.g. staff number or surname. If field is blank ANZ will allocate a User ID)	
Surname	
First name	
Email	
Mobile number	
☐ All accounts	☐ or specified accounts (list below)
Authority	
☐ Several	
☐ Joint	
If they are already an Authoriser on another ANZ Direct Online site what is the Client Code?	

1 **Note:** App Store is a service mark of Apple Inc., registered in the US and other countries. Google Play is a trademark of Google Inc.

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6. ANZ DIRECT ONLINE AUTHORISERS – CONTINUED (MUST BE ON ACCOUNT MANDATE)

Authoriser 5

User ID (e.g. staff number or surname.
If field is blank ANZ will allocate a User ID)

Surname

First name

Email

Mobile number

☐ All accounts ☐ or specified accounts (list below) Authority

☐ Several

☐ Joint

If they are already an Authoriser on another ANZ Direct Online site what is the Client Code?

Authoriser 6

User ID (e.g. staff number or surname.
If field is blank ANZ will allocate a User ID)

Surname

First name

Email

Mobile number

☐ All accounts ☐ or specified accounts (list below) Authority

☐ Several

☐ Joint

If they are already an Authoriser on another ANZ Direct Online site what is the Client Code?

7. CHARGES

Please provide the account number to be debited for ANZ Direct Online monthly charges (required)

Access fee

Transaction fees
(This is the default account, and this may be over-riden in each batch).

Bank

Branch

Number

Suffix

Please select below the monthly charging plan you require. Your ANZ Direct Online fees and charges are debited on the first day of the month, or if that's a public holiday or weekend, on the next business day. Your ANZ Direct Online fees and charges are available to view in ANZ Direct Online, within the Monthly Charges Report. Fees for International Payments and Same Day Cleared Payments are charged separately at the time of the transaction and are set out below.

ANZ Direct Online is also subject to all fees and charges applying to specific bank services and/or transactions that are accessible through ANZ Direct Online. Please ask your Relationship Manager for more information, or alternatively see our ANZ Fees and Charges brochure, available at anz.co.nz for more information.

If you are eligible for discounted ANZ fees and charges, you will need to inform your ANZ Relationship Manager, or the ANZ Direct Online helpdesk (Direct Online Support), that a fee discount or waiver is to be applied to ANZ Direct Online.

☐ Standard ☐ View only ☐ Negotiated (approval required)

Set-up fee	\$100	Nil
Monthly access fee	\$10	Nil
Transaction fee	200 free transactions per site each month, \$0.20 thereafter	Not applicable

International Money Transfer	\$9.00 per transaction
Same Day Cleared Payments	\$5.00 per transaction
Cross-bank reporting fee	1-15 accounts = \$20.00 per month 16-75 accounts = \$100.00 per month 76-300 accounts = \$300.00 per month 300+ accounts = Price on application
Balance & transaction statement information	Nil
Automatic Payments	\$5 to set-up, amend or suspend an automatic payment via secure mail within ANZ Direct Online.

If you are appointed the agent of a third party and host their accounts on your ANZ Direct Online banking platform, you must select the nominated account in ANZ Direct Online for the ANZ Direct Online fees and charges in relation to such account(s) in accordance with the ANZ Direct Online Conditions of Use.

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8. CUSTOMER DECLARATION AND EXECUTION

This Application, the account mandate, the ANZ Direct Online Conditions of Use and the ANZ Privacy Statement apply to the ANZ Direct Online Services.

Declaration

By signing this Application, you:

- agree that ANZ Bank New Zealand Limited has given you the ANZ Direct Online Conditions of Use or you have accessed these online (via anzdirect.co.nz/terms/ANZDirectConditionsofUse.pdf);
- acknowledge that you've read and agreed to be bound by this Application, the ANZ Direct Online Conditions of Use, the ANZ Fees and charges brochure and any other documents that apply to your ANZ Direct Online Services;
- appoint the Initial ANZ Direct Online User and the ANZ Direct Online Authorisers listed in this Application with the relevant powers, authority and designation;
- confirm that all Authorisers appointed in Section 6 of this Application who have authority to transact, have corresponding authority under the relevant account mandate(s);
- undertake to check your ANZ Direct Online Authorisers and Users on a regular basis to ensure that they are up to date, and that your Authorisers are authorised to transact on your account(s) on the relevant account mandate(s). You must immediately update your Users, ANZ Direct Online Authorisers and/or Account mandate where this isn't the case. You can ask us to update your account mandate by contacting any ANZ branch or by calling Direct Online Support on 0800 269 347;
- warrant that the signatories to this Application are duly authorised to sign this Application and have the power and authority to bind the Customer; and
- confirm you understand and agree that restrictions within the ANZ Direct Online systems mean transactions can only occur in certain ways. **As a result, ANZ Direct Online can operate differently to the authority required under your ANZ mandate. Consequently, there may be some differences in the way transactions are authorised in ANZ Direct Online.** In particular:

Appointing Authorisers

- Your Authorisers must be authorised signatories with authority to transact on your accounts and products under your ANZ mandate.
- Please remember to check and update your Authorisers and your ANZ mandate from time to time. New signatories on your accounts will not automatically become Authorisers on your ANZ Direct Online site. You can ask us to update your ANZ mandate by contacting any ANZ branch or your ANZ representative.

If your Authorisers are able to transact on your accounts in ANZ Direct Online:

- (i) but are not also authorised signatories, with authority to transact on those accounts under your ANZ mandate, or
- (ii) if they have different authority under your ANZ mandate to the authority they have to transact in ANZ Direct Online (such as joint authority under your ANZ mandate, but the ability to act severally in ANZ Direct Online), you confirm that by appointing an individual as an Authoriser for ANZ Direct Online, that individual has:
 - authority to transact and instruct us on your behalf in ANZ Direct Online; and
 - you agree that we can act on any instructions we receive from them that are consistent with the ANZ Direct Online Conditions of Use, even if they are inconsistent with your ANZ mandate; and
 - you're responsible for any instructions or transactions on your accounts and products that we reasonably believe they have made that are consistent with the ANZ Direct Online Conditions of Use; and
 - you confirm you understand and agree that Authorisers that have 'view only' access in ANZ Direct Online will be able to view and download transactional information for your accounts and products.

Authorising Transactions

- Transactions can only be authorised by a maximum of two Authorisers in ANZ Direct Online. This applies even if your ANZ mandate states more than two Authorisers must approve a transaction.
- If you specify an individual has 'joint' or 'several' authority in ANZ Direct Online, they will have that authority for every transaction in ANZ Direct Online, across all accounts they are authorised to act on. ANZ Direct Online cannot enable an Authoriser to act with joint authority for some transactions or accounts, and severally for others.
- ANZ Direct Online cannot enable specific combinations of Authorisers to approve Transactions. If a transaction requires joint authority in ANZ Direct Online, any two Authorisers who have joint authority for the selected account will be able to approve that transaction. ANZ Direct Online cannot distinguish where a specific combination of Authorisers is required for some transactions or accounts, unless they are the only people authorised to transact on a particular account.
- Any Authoriser with authority for the selected account will be able to instruct ANZ on that account via a 'secure mail' message in ANZ Direct Online; and any Authoriser can instruct us via a 'secure mail' request in ANZ Direct Online if the request does not relate to transacting on an account or product, or if it is a free format 'secure mail' message.

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8. CUSTOMER DECLARATION AND EXECUTION - CONTINUED

Customer Signature

This Application may be signed by any person authorised by the Customer in such form as is acceptable to ANZ or by any person who can bind the Customer generally.

Full name
Title – e.g. Director, Partner, etc
Signature

Date

D	D
---	---

M	M
---	---

2	0	Y	Y
---	---	---	---

Full name
Title – e.g. Director, Partner, etc
Signature

Date

D	D
---	---

M	M
---	---

2	0	Y	Y
---	---	---	---

Full name
Title
Signature

Date

D	D
---	---

M	M
---	---

2	0	Y	Y
---	---	---	---

Full name
Title
Signature

Date

D	D
---	---

M	M
---	---

2	0	Y	Y
---	---	---	---

If a signature is being **witnessed**, please insert 'Witness' in the Title field of the signature block.

For ANZ Business Customers only:

- For **Company** accounts, two directors or if there is only one director, that director and a witness must sign.
- For **Partnerships and Trust** accounts, all partners or trustees (as applicable) must sign.
- For **Sole Trader** accounts, the account owner must sign

9. ANZ BUSINESS SPECIALIST CHECKLIST (BANK USE ONLY)

Staff member details

Surname
First name
Email

Branch no.

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 Set

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Customer segment

- ☐ Institutional
- ☐ Private Bank
- ☐ Business
- ☐ Personal

Please tick the boxes and sign below. By signing you confirm that you've completed the required checks.

- ☐ Customer due diligence requirements have been met.
- ☐ Accounts checked (Please confirm that you have verified your Customer's ability to access the Domestic, Foreign Currency and Credit Card accounts and any ANZ Bank loan or term deposit accounts listed in the Application).
- ☐ Mandates checked (Please confirm that you have verified that all individuals appointed as Authorisers in Section 6 of this Application who are authorised to transact have that same authority under the account mandates for the relevant account(s) listed on this Application, including whether it is 'joint' or 'several').
- ☐ Negotiated pricing – appropriate approvals have been given (see ANZ Direct Online Fees and Charges page on Max for more information).
- ☐ Signatures have been checked and this form has been signed correctly.

Staff member signature

Date

D	D
---	---

M	M
---	---

2	0	Y	Y
---	---	---	---

Important – this Application will not be accepted until this section has been completed.

Once all checks are completed and you have signed above, please scan and email completed documentation to **Customer Onboarding NZ**.